

# Checklist for Move-Out Cleaning

All rooms and other spaces in your apartment must be properly cleaned when you move out as a new tenant will soon move in. Clean as thoroughly as you would want it to be when you move into your new residence—and then some! If the apartment is inadequately cleaned upon your departure, you will be charged for the cleaning afterward.

## All Rooms

- Dust walls and ceilings.
- Remove stains from walls and ceilings.
- Clean skirting boards, doors, door frames, windowsills, exposed surfaces, closet doors, and cabinet doors. Don't forget to wipe the tops of doors and cabinet fronts!
- Remove picture hooks and stickers or other types of decals.
- Clean radiators, including the back.
- Dust outlets.
- Dust fixed lighting fixtures.
- Polish fixed mirrors.
- Vacuum and wipe inside wardrobes, cabinets, and built-in bookshelves.

- Clean the blinds.
- Polish windows on both the inside and outside, including between the panes, and wash the window frames.
- Wipe exterior and balcony doors.
- Vacuum and mop the floor.

## Balcony, Storage and Garage

- Wipe surfaces and sweep the balcony. Polish the windows if the balcony is glazed.
- Clean and sweep the storage area.
- Take all your belongings. The apartment should be left completely empty unless you and the next tenant have agreed otherwise.

# Kitchen

- Clean inside and outside of kitchen cabinets and drawers, as well as plinths.
- Clean the tiles and backsplash.
- Clean countertops.
- Polish the sink, faucet, plug, and strainer.
- Defrost the freezer.
- Pull out and clean the refrigerator and freezer from the outside, inside, top, and bottom (make sure to protect the floor).
- Pull out the stove and clean the sides, walls, cabinet sides next to it, and the floor underneath (ensure the floor is protected).
- Clean cooking plates and cooktop.
- Clean the oven and warming drawer inside and out, including all trays and grills.
- Wipe the outside and inside of the kitchen hood and clean the filter.
- Clean the dishwasher from the outside and inside, including the filter.
- Wipe the trash can and recycling bins.

# Bathroom & Toilet

- Degrease and descale walls, tiles, tile joints, and shower walls.
- Clean the bathtub. Remove the front to access and clean the underside and the floor.
- Clean the shower area.
- Clean the sink.
- Polish taps, visible pipes, and the shower head.
- Clean the bathroom cabinet outside and inside.
- Clean the floor drain and inside it.
- Clean the water trap.
- Clean the toilet inside and out.
- Clean the outside and inside of the washing machine and/or dryer. Don't forget to empty and clean the detergent drawer and filter.

